

AMY STARR

AIA. NCARB. LEED Green Associate

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Old Westbury, NY 11568

PROFILE

Licensed architect in NY with comprehensive experience preparing architectural designs for the full completion of public buildings (K-12). Skilled in applying creativity to design highly appealing, interesting, yet functional designs that engage emotion. Possesses a proven ability to lead project teams to successfully deliver agreed upon superior quality solutions.

Seeking full time position in the commercial and public architectural field.

SKILLS

* Detail - Oriented	* Curious	* Revit	* Adobe:
* Team collaboration	* Independent	* Bluebeam	Illustrator
* Creative thinking	* Efficient	* Lumion	InDesign
* Client relationships	* Innovative	* Rhino & V-ray	Photoshop
* Meeting coordination	* Sustainability	* Microsoft	

EMPLOYMENT HISTORY

ASSISTANT PROJECT MANAGER | 09/2018 to 01/2022

Aedis Architecture & Planning - San Jose, CA

- Provided clients with high level of service and dedication in effort to extend relationships and promote future opportunities.
- Maintained close connection with project team to quickly identify and resolve problems.
- Kept project teams on-task with proactive control of budgets, schedules and scopes.
- Updated project plans based on changing objectives, specifications and staff availability.
- Directed team of four skilled workers to maintain quality, compliance, and safety.
- Monitored design processes from conceptual phase through construction.
- Attended OAC meetings, drafted meeting minutes, agendas, and change orders.
- Provided project milestone details to appropriate stakeholders.
- Brought in additional project personnel and resources to meet demands.
- Researched and selected project vendors and consultants to meet project needs.
- Assigned work (red lines) and monitored performance of project personnel.

DESIGNER | 07/2016 to 09/2018

Aedis Architecture & Planning - San Jose, CA

- Worked on updating 3D model as project progresses
- Produced Color Boards for Construction and Interior Design approval
- Created renderings for client use
- Consultant Coordination
- Picked up red lines
- Graphics for board meetings - slides
- Attended and coordinated government office meetings and approvals

SUMMER INTERN

- Hill West Architects - New York, NY - 2015
- Sibertecture - New York, NY - 2014
- New York Design Architects - New York, NY - 2013 & 2012

ACTIVITIES & HONORS

WIA - Media & Graphics Manager - 2019 - 2022
AIA Silicon Valley Achievement Award 2019 - for AI conference
Architecture Intelligence (AI) Conference - graphics - 2018,2019
COTE Committee Member - 2017-2019
RPI Leadership Award

COMPETITIONS:

Urban Confluence Competition - 2019
Kaira Looor Architecture Competition - 2017
Brexid Passport Design Competition - 2017
MiSci Exhibition - Fall 2013

EDUCATION

Rensselaer Polytechnic Institute - Troy, NY
Bachelor of Architecture
May 2016